



Dear Law Enforcement Trainee,

Welcome to the Del Rio Police Academy. Your enrollment in the Basic Police Officer Training Course stands as recognition of your potential ability to continue the tradition of excellence found in the Law Enforcement Officers within the Del Rio Area.

The challenge provided to you will require a high degree of commitment from you. You must be prepared mentally and physically to meet the challenge through the next few months of your training.

The Academy staff is ready to prepare you for a career in one of the most respected but challenging and demanding professions in our free society.

The efforts you provide will be repaid many times in your career as a well trained professional peace officer.

Best of luck to you in the challenges and adventure await you in this Law Enforcement Academy.

Michael D. McClellan, Sergeant  
Training Coordinator

DEL RIO POLICE DEPARTMENT  
TRAINING DIVISION

ADMISSION STANDARDS FOR STUDENTS

1. Applicants must be sponsored or employed by a law enforcement agency and a letter of admission from the chief law enforcement officer of the sponsoring agency must be presented prior to registration.
2. Applicants must provide proof that he/she is at least 21 years of age upon registration for the academy. Except as provided by TCLEOSE.
3. Applicants must be a citizen of the United States of America.
4. Applicants must provide proof that he/she is a High School Graduate or must have passed a General Education Development (GED) test indicating high school graduation level with 12 hours college.
5. Applicants must be able to write, read and speak the English language.
6. Applicants must successfully take and pass an approved reading and writing examination prior to attending the Basic Peace Officer Course.
7. Applicants must successfully take and pass an approved physical agility examination prior to academy registration.
8. Applicants must be examined by a licensed physician, selected by the Del Rio Police Department, and be declared in writing, within the past 180 days, both:
  - a. to be physically sound and free from any defect which may adversely affect the performance of duty appropriate to the type of license sought; and
  - b. to show no trace of drug dependency or illegal drug use after a physical examination, blood test, or other medical test.
9. Applicants must be examined by a license psychologist, selected by the Del Rio Police Department, and be declared in writing, within the past 180 days:
  - a. To be in satisfactory psychological and emotional health to serve as the type of officer appropriate to the license sought.

10. Each applicant shall provide proof of adequate medical/health/hospital coverage. All applicants shall hold harmless the City of Del Rio and its agents acting through the Del Rio Police Department.
11. Applicants shall disclose any criminal records. Applicants shall be fingerprinted and be subjected to a search of local, state and national records and fingerprint files.
  - a. Applicants must not be or have been on court-ordered supervision or probation for any criminal offense above the grade of Class C Misdemeanor.
  - b. Applicants must not have been convicted of a Class A Misdemeanor within the last ten (10) years.
  - c. Applicants must not have been convicted of a Class B Misdemeanor within the past ten (10) years.
  - d. Applicants must not have been convicted of Driving While Intoxicated (DWI) or Driving Under the Influence of Drugs (DUID) within the last ten (10) years.
  - e. Applicants must not have been convicted of any family violence offense.
  - f. Applicants must not have been convicted of a Felony offense at any time.
12. Applicants must be of good moral character.
13. Applicants must not have been discharged from any Military Service under less than honorable conditions including:
  - a. Under other than honorable conditions
  - b. Bad conduct
  - c. Dishonorable; or
  - d. Any other characterization of service indicating bad character.
14. Applicants must pre-register for the Basic Peace Officer Course on or before the deadline, as set by the Del Rio Police Academy.
15. The sponsoring agencies must forward a completed Verification form and all requested information.

16. Sponsoring agencies must forward to the academy all information prior to the written examination.
17. Applicants will be accepted according to the following priorities:
  - a. Applicants employed with the Del Rio Police Department.
  - b. Applicants employed with a Law Enforcement Agency.
  - c. Applicants sponsored by the Del Rio Police Department who have passed all steps for employment as a peace officer with the Del Rio Police Department.
  - d. Applicants sponsored by a Law Enforcement Agency.

DEL RIO POLICE ACADEMY  
TRAINEE INFORMATION FORM

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Sex: Male Female  
Last First M.I.

Drivers License No. \_\_\_\_\_ Type: \_\_\_\_\_ Exp: \_\_\_\_\_

Social Security No. \_\_\_\_\_ DOB: \_\_\_\_\_

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Sponsoring Agency: \_\_\_\_\_

Agency Head: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Work Phone: \_\_\_\_\_

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Home Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Home phone: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

In case of emergency notify: \_\_\_\_\_

Phone numbers: \_\_\_\_\_

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Highest Education Completed (circle):

GED

High School

College 1 2 3 4 5 6

College hours: \_\_\_\_\_

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Previous Law Enforcement Experience (Including Military):

Agency	Dates

Are you certified as a peace officer in Texas?

Yes                  No

Are you certified as a peace officer in a state other than Texas?

Yes                  No

If yes, indicate which state (s): \_\_\_\_\_

Do you hold ANY Law Enforcement License other than peace officer certification?

Yes                  No

If yes, indicate type of license and state(s) held:

Type of License	State

Previous Law Enforcement Training:

Type of Course	Location	Date	Hours

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Are you certified in?

American Red Cross Multi-Media First Aid                      Yes    No

Texas Dept. of Health as an ECA or EMT                      Yes    No

American Red Cross or American Heart  
Association Cardio-Pulmonary Resuscitation                      Yes    No

If yes, indicate expiration date of certification:\_\_\_\_\_

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Are you familiar or proficient with?

Revolver                      Yes    No

Shotgun                      Yes    No

Semi-Automatic Pistol                      Yes    No

Rifle                      Yes    No

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Have you completed a Defensive Driving Course                      Yes    No

Date:\_\_\_\_\_

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Have you ever been Arrested, Charged, or Convicted of a crime above a Class C  
Misdemeanor?

Yes

No

If yes, indicate the following:

Location	Charge	Date	Disposition
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DEL RIO POLICE DEPARTMENT  
TRAINING ACADEMY

VERIFICATION OF TCLEOSE QUALIFICATION REQUIREMENTS  
TO ATTEND THE BASIC PEACE OFFICER COURSE.

TO: Michael D. McClellan, Sergeant  
Training Coordinator  
Del Rio Police Academy

REF: \_\_\_\_\_  
Applicants full name \_\_\_\_\_  
Applicants DOB  
  
\_\_\_\_\_

Applicants SSN

In compliance with TCLEOSE regulations, this is to certify that the above named applicant for admission into your Academy for the Basic Peace Officer Course meets all minimum standards as outlined in the procedures.

I, \_\_\_\_\_ do hereby certify by my signature that \_\_\_\_\_, (is) (is not) a salaried peace officer with my agency. I further certify a criminal history check and license check has been run and is attached. I further certify that the applicant has no criminal history that would prevent him/her from attending your academy or becoming a Texas Peace Officer. I further understand that the application will be reviewed along with the criminal history for acceptance or denial by your academy.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Agency

Sworn to me and subscribed before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
NOTARY PUBLIC