VOLUNTEER JOB POSTING
Del Rio Economic Development Corporation, Type B
Volunteer Board Member Job Description

****Please download application at www.cityofdelrio.com, email jorge.ramon@cityofdelrio.com for an application, or pick up an application at City Hall in the Economic Development office.**

TITLE: Member, Del Rio Economic Development Corporation Board of Directors

REPORTS TO: Board President, Del Rio Economic Development Corporation

ROLE: Serves as a voting member of the board of directors of the Del Rio Economic Development Corporation (EDC), developing policies, procedures and regulations, monitoring financial performance and the Del Rio EDC's economic development programs.

TERM: Terms shall be no longer than two years, with members eligible to serve two consecutive terms. (Please note that term limits can be changed by City Council.)

TIME EXPECTATIONS:

- Attend all meetings of the board, called at the discretion of the President, Vice President, or Secretary when necessary actions must be taken. Meetings normally are held once a month.
- If appointed, serve on special committees named by the President.
- Attend scheduled economic development retreats, planning sessions, workshops, or other scheduled activities.
- Attend, support, and participate in any other special activities in which the Board has a significant role.
- Serve as a representative of the Del Rio EDC at the site visits by economic development prospects when called on to do so.

OBLIGATIONS:

- Fully understand and support the purpose and goals of the Del Rio EDC.
- Discharge the duties of a director as outlined in the bylaws of the Del Rio EDC.
- Participate in the establishment of policies for Del Rio EDC.
- Monitor the Del Rio EDC's financial performance.
- Help develop and monitor short- and long-range planning and goals.
- Represent the Del Rio EDC to the public and private sector, where needed, and serve as an advocate for the organization.
- Bring personal/professional expertise—and that of others—to support the organization.

PREFERRED QUALIFICATIONS:

- Serve, or have served, as Chief Executive Officer of a company; or
- Serve, or have served, in a position of executive management of a company; or
- Serve, or have served, in a professional capacity; or
- Have experience or knowledge of any of the above qualifications.
- Applicant must reside within Del Rio City Limits

APPLICATION FOR BOARD OF DIRECTORS FOR DEL RIO ECONOMIC DEVELOPMENT CORPORATION

Type or print using black or blue ink. This application must be completed in full. Please attach a résumé or list of credentials to satisfy the last requirement of this application.

Full Name:

_____ Social Security Number: __ __ __ - __ __ - __ __ __ __

Last First Middle

Present Residential Address:

_____

Number & Street

_____

City State Zip

Telephone Number:

Home: ( ) -

Alternate: ( ) -

Present Business Address (if applicable):

_____

Number & Street

_____

City State Zip

Are you related to any current employee or elected official for the City of Del Rio? ☐ Yes ☐ No

If Yes, indicate name and relationship: _____

**On a separate sheet, please provide a list of credentials that you believe qualifies you to be an excellent candidate for this position.